## **Remote file sharing**

In our more than 10 years of experience with QuickBooks Point of Sale (POS), one of the most problematic issues is the inability of QuickBooks Point of Sale to synch to a QuickBooks File (QBF) that is not on the local network. What that means practically is that the owner/bookkeeper has to do their accounting work on a machine at the store.

To work through this limitation, we have several approaches. For the small shop owner, they typically have POS and QBF installed on the same machine, and they will do the accounting work in the off hours or when the store is not busy. If they use a bookkeeper or want to do their accounting off site, a backup of the file can be taken and restored on the offsite computer. We strongly advise AGAINST this practice as it is too easy to get the files out of synch, meaning that someone will work on the POS machine at the same time that another person is working on the offsite machine. One person's work ends up being lost. Another approach is to use remote control software like GoToMyPC, TeamViewer or LogMeIn to remotely log into the computer and do the work. There are a few drawbacks to this method. Since you are taking remote control of the computer, when a sale takes place, you will have to stop and wait for the sale to complete or only do the work when the store is closed. Also, there is the whole issue of having store staff see you as you do your accounting work. Most of the remote control packages allow you to "blank" the screen, but then again you can only do accounting when the store is closed.

Enter Qbox. Qbox is a file sharing service that allows multiple computers to share files across the internet. Google Drive, Sky Drive, Dropbox and Sharefile are all examples of file sharing services. While in theory, you would think there is no problem with sharing files this way, it is NOT recommended by Intuit, the ProAdvisor community and others as it is one of the surest ways to corrupt a QuickBooks database. One of the strengths of QuickBooks is the fact that there are no closing processes, but this means that the database is one big file, therefore if you have multiple people accessing the file across the Internet, bad things can happen. Qbox locks the file while in use and then when you are finished using the file, synchs the changes and then releases the lock. Thus while using Qbox for file sharing, there is never any file corruption, as only the changes made by the user with file lock are synced. Other users can simultaneously view the file, but their changes will not be synced.

Signing up for Qbox is pretty straight forward and creates a shared folder where you can copy your QuickBooks file. Qbox even has a utility to find and copy QuickBooks files to the new folder. I have been testing the various configurations and think I have determined the best one for the Point of Sale User. I set up the synch mode to be automatic



And the lock mode to be Auto as well

Sync Mode	•	5
Lock Mode	•	✓ Auto
Messages	•	Manual
Explorer	•	

Next I create a user in QuickBooks called POS that has no permission to do anything but log into the file. To do so, click on the Company menu option, then set up User and Passwords, and finally set up users. Step through the various options saying no to everything. When you are done, the final screen should look like this

	View u	iser acce	SS					×
Tracking	Access for user: POS							
Banking	This user has the following access righ return.	nts. Click f	the Leave	button to				
	AREA	CREATE	PRINT	REPO				
	Sales and Accounts Receivable	N	N	N				
	Purchases and Accounts Payable	N	N	N				
OF	Checking and Credit Cards	N	N	n/a				
	Inventory	N	N	N				
	Payroll and Employees	N	N	N				
	Sensitive Accounting Activities	N	N	N				
	Sensitive Financial Reports	N	N	n/a				
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The first time you connected Point of Sale to your QuickBooks file, it should have connected using the standard Admin user in QuickBooks. Make sure that your Admin user has a password set. To confirm how POS logs into the file, go to integrated applications in Preferences under the Edit menu. The screen should look like this

		Preferences	×
Accounting	My Preferences	Company Preferences	ОК
Bills Calendar	You can manage all ap	oplications that interact with this QuickBooks company file here.	Cancel
Checking		plications to access this company file	Help
Desktop View           %         Finance Charge		re running any application whose certificate has expired VE PREVIOUSLY REQUESTED ACCESS TO THIS COMPANY FILE	<u>D</u> efault
General		APPLICATION NAME QuickBooks Point of Sale Properties	Also See:
Litems & Inventory		Properties - QuickBooks Point of Sale	General
Multiple Currencies	Acc	ess <u>Rights</u> <u>D</u> etails	
Payroll & Employees C Reminders Reports & Graphs		Now this application to read A Make sure that Point of Sale logs in as Admin	
Sales & Customers Sales Tax	🗲 Learn ab	Allow this application to lo	
Send Forms Service Connection Spelling	(	Allow this application to access <u>S</u> ocial Security Numbers, customer credit card information, and other personal data <b>Tell me more</b>	
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While POS is designed to automatically log into to the QuickBooks file during the end of day without having to open the file, I prefer to have the clerk log into QuickBooks to do the Financial Synch. This does two things. It ensures the financial synch will happen without any problems and secondly, it will cause Qbox to automatically lock the file. Since the clerk is using the POS user, they will not be able to access any of the functions in QuickBooks. Once the file is open, Qbox locks access to the file and provides a message to let the user know that the file is locked.

📩 French Garden Shop	QBW File	11.95 MB	7/19/2014 4:12:17 PM	wenglish@englishmg	Ø	🔋 wenglish@engli
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Next the clerk choses Update QuickBooks from the Financial Menu and Point of Sale and Point of Sale sends the information from POS to QuickBooks. Once this is done, all the clerk has to do is to exit QuickBooks. Qbox will synchronize the changes and when complete release the file lock automatically.

Q Qbox Explorer								
Settings Preferences Help								Sync Now
C:\Users\Public\Qbox\English M	lanagement Solutions, Inc\Test							
Regular Sync Custom Sync	Name	Туре	Size	R/0	Last Modified	Modified By	Sy	Locked By
	Al's Sport's Hut French Garden Shop Joan's Boutique	QBW File QBW File QBW File	13.11 MB 11.95 MB 13.01 MB		7/19/2014 2:39:49 PM 7/19/2014 4:44:33 PM 7/3/2014 9:03:37 AM	wenglish@englishmg wenglish@englishmg wenglish@englishmg	0000	
					Explor in s	check mark in the of er indicates that the ynch and is ready to ed by owner/bookk	e file is be	
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Shared Folder wenglish@englishmgmt.com								

Now the file is ready to be opened anywhere else that the Qbox client is installed. Multiple people can have the Qbox client installed and share the same file. In this example, we installed Qbox on the POS server computer and used it to send the POS data to a QuickBooks file. That same file can be opened up by the owner at their home or the bookkeeper at their office. In addition, the file can be shared on a local network, therefore if the bookkeeping office has several people that work on the file, they can lock it for the office and then share it on their local network.

I believe that this application can be a game changer. No longer do you have to be tied to one machine to do your accounting work.

For pricing and more information see <u>https://qbox.coraltreetech.com/pricing</u>. You can also contact sales at 855-448-7269 Option 2. Please let them know that you found out about them from us.

Author: English, William S., President of English Management Solutions, Inc. July 2014.